

## **Royal Burgh of Cupar & District Community Council**

Minute of the recently elected Community Council for the period 2018 – 2022 held on Tuesday 30th October, 2018 at 7.00pm within JP Courtroom, County Buildings, Cupar.

### **Present:**

Gina Logan	Cameron Durie
Robert Graham	Alison Milne
Gary Paterson	Gordon Pay
Jenny Collins	Alastair Cruikshank
Andy Collins	Alastair Crockett
Alan Reid	Imogen Maskell (co-opted)
Charlie Anderson	
Stephen Stewart	
Mair Lumsden	
Canon Pat McInally	
John Caffrey	

### **Apologies Received:**

Pete Cura	Donald Adey
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### **In Attendance:**

Cllr Margaret Kennedy	Fife Council
Cllr Karen Marjoram	Fife Council
Cllr Tony Miklinski	Fife Council
Police Officer Claire Laing	Police Scotland (left 7.30pm)

#### **1. Welcome & Apologies**

- a) Gina Logan welcomed newly elected community councillors and those returning and intimated that she hoped that each would work co-operatively for the benefit of the town. There was much to celebrate and to be positive about the town and its organisations, the community council has a key role to play.
- b) Apologies were received from Pete Cura and Donald Adey

#### **2. Presentations**

- a) **WW1 Commemorations** - Capt. Joe Pearce, gave an overview of the forthcoming commemoration arrangements re WW1. Noted Church Service on Saturday evening 10th November at Old Kirk and the Armistices Service 11th November, 2018 at the War Memorial. Any support from community council would be welcome re publicity and attendance.
- b) Gina Logan would represent community council at War Memorial and lay wreath on our behalf.

- c) Stephen Stewart would represent community council at Service to be held at Dunfermline Abbey Church on Friday 9th November at 4pm. Invitation will be sent direct from the Provost's office to home address.
- d) Police Scotland – Community Officer, Claire Laing provided an update on activity in the area, highlighting key aspects of police priorities. Copy of the report would be available to the secretary for onward circulation.
- e) Noted that young people were congregating within the playground near Rattray Place, local police would check call log and follow up as necessary.

### **3. Approval of the minute of the meeting held 25th September 2018**

- a) Minute of the previous meeting was approved by Stephen Stewart, seconded by Cllr Miklinski.

### **4. Matters Arising from the above:**

- a) Playpark at Tarvit – Mair provided a brief update which was positive. Further meeting to be held on 13th November, 2018. Funding would be needed and costings would be drawn up by Alan Bisset, Fife Council following feedback re design and play equipment identified. Likely source could be FET or other local Trust Funds/Grants.
- b) Flower Bed – Cupar Quilters has requested display to Celebrate their 15th Anniversary, agreed given no other requests were tabled or indicated. Robert to contact group and advise. Cllr Kennedy to liaise with SRUC re bedding and design.
- c) Cupar North – following Gordon's query, in response to meeting with planners re Cupar North, Cllr Kennedy advised that Pam Ewing had indicated that a meeting would be held jointly with elected members and representatives from the community council. No date had been set, Cllr Kennedy will follow up.
- d) Timing of pedestrian crossings – continued, Cllr Miklinski to follow up with transportation service re policy/guidance on timings.
- e) Citizen of the Year – nominations sought for Adult and Youth awards. Sub-group to meet with Gina and select recipients. Stephen, Pat, Andy and Alan Reid offered to assist judging. Final push on Youth Award sought as there were none presently – Imogen had raised with Bell Baxter High School, previously.

### **5. Members of the Public**

- a) Gavin Waddell commented that the community council had formed without election and reminded everyone that they were there to represent the town and not specific organisations or issues.
- b) Gavin wondered whether the community council would like to produce a community newsletter as a project for the new session.
- c) Gavin went on to advise that a grey post box used for "holding mail" pending delivery was burnt out, unsightly and the post office should have this removed. Gavin to provide exact location.
- d) In concluding, noted that a tree limb had fallen in the River Eden at the Victoria Bridge, Cllr Miklinski to follow up.

## **6. Election of Office Bearers:**

- a) Gina Logan vacated the Chair and Cllr Miklinski oversaw the election of the Chairperson. Prior to this he wished to comment on the positive need for community councils and the improvements which are evident where they are active. Speaking for all local Councillors he thanked everyone for their efforts and looked forward to working alongside everyone during the next session.
- b) Election of Chair: Gina Logan proposed by Canon Pat McNally seconded by Stephen Stewart – no other nominations received, Gina duly elected. Gina returned to the Chair and presided over Election of Office Bearers and the rest of the meeting.
- c) Election of Secretary: Stephen Stewart proposed by Andy Collins seconded by Canon Pat McNally– no other nominations received, Stephen duly elected.
- d) Election of Vice-Chair: Alastair Crockett proposed by Gina Logan, seconded by Charlie Anderson – no other nominations received, Alastair duly elected.
- e) Election of Treasurer: Robert Graham nominated by Gina Logan, seconded by Charlie Anderson – no other nominations received, Robert duly elected. Noted bank signatories – Gina Logan, Robert Graham and Alastair Crockett (any 2 from 3)
- f) Planning Convenor: Andy Collins proposed by Gordon Pay seconded by Stephen Stewart – no other nominations received, Andy duly elected.
- g) Minute Secretary: Alison Milne proposed by Pat McNally seconded by Andy Collins – no other nominations received, Alison duly elected.
- h) Bell Baxter High School: Imogen Maskell was unanimously co-opted to serve as the link to Bell Baxter High School. All 18 individual community council places were filled through nomination therefore Imogen would be co-opted without voting rights.

## **7. Correspondence received**

- a) Acting Secretary, Robert Graham reported that correspondence had been received from the following:
- b) Apologies – Donald Adey (noted)
- c) Elderly Home – request to present update at next meeting Viv McBride (agreed)
- d) Out of Hours Petition – St Andrews CC, meeting 31st October (noted)
- e) Rotary Club – Citizen of Year Nomination (Noted)
- f) Cupar North Meeting – Cllr Kennedy (noted – date/nominations required to represent CC)
- g) WW1 Service – 9th Nov 2018 (noted)
- h) Meal Makers – request to publicise and identify diners (noted)
- i) ATS display stand – CARS update panels (noted)

## **8. Elected Members**

- a) Cllr Marjoram – noted situation re removal Grit Bins, community response to areas where a bin would be considered essential requires feedback from local community.
- b) Tay City Deal - expected announcement 7th November, 2018.
- c) Bonnygate – officers of the Council enforcing bins located at gap site in front of the hoardings which had recently been decorated. Complaints had been received and action followed up.
- d) Cllr Miklinski – noted close of consultation re Out of Hours Emergency Service. No decision taken presently, petition being promoted by St Andrews community, noted.

- e) Cllr Kennedy – noted need for feedback from community re Grit Bins, please publicise and encourage.
- f) Noted changes to Recycling Centre and requirement to withdraw any “foot visits” on the grounds of safety. New conditions of use for the public were now operational.
- g) Play Park – noted funding requirement for Tarvit, supportive and would assist where possible.
- h) Adamson Café – noted need to have better signage and actively promote community café on site at Adamson Hospital.
- i) Discussion followed re pedestrian lights, numerous opinions expressed mainly by Gordon, agreed Cllr Miklinski would follow up and report back.
- j) Discussion followed re fence at Trading Estate and whether this was blocking a right of way, Gordon asked that Cllrs raise with Rights of Way Officer and seek advice re closure of route unsuitability of the alternative.

## 9. Sub Groups

- a) Burgh Traditions – noted previous discussion re Citizen of the Year, switch on scheduled for 24th November.
- b) Treasurer’s Report – Cheque account £4,176.12; cash in hand £90.69 restricted funds held for defib and display boards at ATS. Annual Grant to be claimed by December from Fife Council.
- c) Planning – Andy Collins would circulate date for planning meetings, invite to wider audience.
- d) Gina, Chair, to meet with office bearers and discuss arrangements for sub-groups prior to the next meeting.

## 10. AOCB

- a) Noted Hogmanay Ceilidh underwritten by community council – noted support from community volunteers to enable this to happen. Charlie Anderson agreed to liaise act as link with organisers.
- b) List of email addresses would be circulated at next meeting – sheet was circulated asking members to write their details.

## 11. Date of Next Meeting

Tuesday 27th November 2018 at 7.00pm within the JP Courtroom, County Buildings, Cupar.

## 12. Common Good Application – In camera

Agreed to support common good application re community kitchen equipment, secretary to advise Fife Council prior to any funding decision made by Elected members. (Community Council comment only on applications, decision to fund is made by elected members)